

**VILLAGE OF POSEN
OFFICIAL PROCEEDINGS OF THE MONTHLY MEETING
JULY 10, 2017**

The Village of Posen Council met in regular session on July 10, 2017. The meeting was called to order by John Ataman at 6:00 p.m.

ROLL CALL

Trustees present: John Ataman, Kate Bruski, Marge Nowak, Sherry Romel, and Loretta Wozniak.

Absent: Darrin Darga and Marilyn Kaszubowski

Officers present: Julie Patterson and Marcia Urban.

Others Present: Wendy Robins-Water Superintendent.

COMMUNICATIONS

Darrin C. Darga, 6891 V.F.W. Street, a letter dated July 10, 2017, requesting the Village of Posen Council accept his resignation as President of the Council effective July 24, 2017, due to not being able to fulfill the expected obligations of the position.

Moved by Bruski, seconded by Wozniak, to accept President Darga's resignation, effective July 24, 2017. Motion carried unanimously.

PRESIDENT APPOINTMENT

Moved by Bruski, seconded by Wozniak, to appoint John Ataman for the President of the Village of Posen Council to fill the remainder of the term vacated by Darrin Darga. Motion carried unanimously.

WATER SUPERINTENDENT REPORT

Wendy Robins reported:

*Master meter and hydrants should be checked.

*Changed check valve on #1 and #2 chemical pumps.

*Grass mowing.

*Will need to replace the plastic cap between Wozniak Insurance & Family Dollar.

Moved by Ataman, seconded by Romel to approve the master meter check test at \$550.00 per test and split the mileage expense with the Village of Millersburg. Motion carried unanimously.

ADOPTION OF AGENDA

Moved by Bruski, seconded by Wozniak, to adopt the agenda as presented. Motion carried unanimously.

MINUTES

Moved by Nowak, seconded by Wozniak, to approve the minutes of the regular monthly meeting of June 12, 2017. Motion carried unanimously

APPEARING BEFORE THE COUNCIL

Kristy Schulze, CPA of Johnson & Schulze, PC, appeared to review the 2016 Financial Statements with the Council. Schulze reported that the Village of Posen had a positive yearend audit. Schulze expressed her appreciation for the great working relationship with the Treasurer and Clerk in helping to run the audit smoothly and minimize the audit cost.

Moved by Wozniak, seconded by Bruski to accept the 2016 Financial Statements/Audit as reported by Kristy Schulze, CPA. Motion carried unanimously.

PRESIDENT'S REPORT

There was no report.

TREASURY REPORT

Moved by Bruski, seconded by Nowak to approve the June 2017 Treasury report as presented by Urban. Motion carried unanimously.

APPROVE BILLS

Moved by Bruski, seconded by Romel to approve the following bills for payment for the month of July 2017. Motion carried unanimously.

<u>CK #</u>	<u>General Fund</u>	<u>Amount</u>
5005	John Ataman, for 2 nd qtr wages	\$152.30
5006	Kathleen Bruski, for 2 nd qtr wages	\$202.47
5007	Darrin Darga, for 2 nd Qtr wages	\$316.98
5008	Marilyn Kaszubowski, for 2 nd qtr wages	\$210.56
5009	Marge Nowak, for 2 nd Qtr wages	\$201.99
5010	Julie Patterson, for 2 nd qtr wages	\$600.87
5011	Sherry Romel, for 2 nd qtr wages	\$202.47

5012	Marcia Urban, for 2 nd qtr wages		\$415.49
5013	Loretta Wozniak, for 2 nd qtr wages		\$152.30
5014	Village of Posen, for monthly water bill		\$27.77
5015	Village of Posen, for 3 water assessments		\$633.96
5016	Marcia Urban, for mileage to Rogers City to pick up tax statements		\$13.91
5017	KandB Lawn Care LLC, for grass cutting (Chalupniczak)		\$250.00
5018	PIE&G, for hall electric	56.00	
5018	PIE&G, for nativity set	27.82	
5018	PIE&G, for street lights	654.84	
5018			\$559.32
5019	Michael D. Vogler, for legal services		\$8.00
5020	Village of Posen, for fire hydrant rentals		\$2,300.00
5021	Brighthouse Life Insurance, for 2 nd qtr pension		\$391.66
5022	Your FleetCard Program, gas for lawnmower		\$13.61
5023	DTE Energy, for office and hall heat		\$65.18
		TOTAL	\$6,718.84

<u>CK #</u>	<u>Local Street Fund</u>		<u>Amount</u>
1502	Julie Patterson, for 2 nd qtr wages		\$43.75
1503	Marcia Urban, for 2 nd qtr wages		\$25.00
1504	P.I, Isle county Road Commission, for 2 nd qtr billing		\$58.23
		TOTAL	\$126.98

<u>CK #</u>	<u>Major Street Fund</u>		<u>Amount</u>
1503	Julia Patterson, for 2 nd qtr wages		\$168.75
1504	Marcia Urban, for 2 nd qtr wages		\$156.25
1505	P.I, Isle county Road Commission, for 2 nd qtr billing		\$78.34
		TOTAL	\$403.34

<u>CK#</u>	<u>Water Project Fund</u>		<u>Amount</u>
2073	Julia G. Patterson, for 2 nd qtr wages		\$318.75
2074	Marcia Urban, for 2 nd qtr wages		\$185.64
2075	Wendy Robins, for travel expense		\$240.00
2076	Frontier, for well house phone		\$45.84
2077	PIE&G, for well house electric		\$392.95
2078	Rich Kandow, for 2 nd qtr retainer		\$30.00
2079	Wendy Robins, for bi-weekly payroll		\$406.59
2080	Wendy Robins, for bi-weekly payroll		\$406.59

2081	City of Alpena, for water sample tests	\$40.00
2082	Brighthouse Life Insurance, for 2 nd qtr pension	\$26.40
2083	Triple C, to refund 2014 water assessment previously pd. in full.	\$211.32
2084	Cole Portfolio XIL, to refund 2015 & 2016 water assess. pd. In full	\$422.64
	TOTAL	\$2,726.72

NEW BUSINESS:

CHECKING ACCOUNT SIGNOR UPDATE

Moved by Bruski, seconded by Wozniak, to add President John Ataman as a check signor on all checking accounts, authorize as a credit card user for the Village of Posen and to remove Darrin Darga as a check signor, effective July 24, 2017. Motion carried unanimously.

In an effort to prevent a delay in check signing, it was recommended to add a third person to be authorized to sign checks if the President or the Treasurer are not available. Moved by Ataman, seconded by Wozniak, to add Trustee Kate Bruski as a third signor on all checking accounts for the Village of Posen. Motion carried unanimously.

SALE OF SIDEWALK EDGER

The Council was asked about the sale of the sidewalk edger that the Village of Posen owns. After a short discussion, it was agreed to keep the sidewalk edger and to continue to use on the sidewalks in the Village when needed.

REFUND OF WATER ASSESSMENTS

Treasurer Marcia Urban requested that the annual water assessment paid for on the Family Dollar property in 2014 by Triple C Development and the annual assessments paid by Cole Portfolio in 2015 and 2016 be refunded since this water assessment had been paid in full in 2012.

Moved by Bruski, seconded by Wozniak, to refund \$211.32 to Triple C Development, and \$422.64 to Cole Portfolio. Motion carried unanimously.

SIGNS FOR THE SNOWMOBILE TRAIL

John Ataman reported that he has been in contact with Dave Stempky regarding posting signs on the DNR snowmobile trail. Signs cannot be posted that advertise food or the potato festival.

FLAGPOLE

Moved by Bruski, seconded by Wozniak, to contract with Tim Strzelecki to sandblast and paint the flagpole by the monument. Motion carried unanimously.

UNFINISHED BUSINESS:

NEW DISPLAY BUILDING

Trustee Romel contacted Jesse Chappa to see if he would be interested in building the display building. Since the Village of Posen Council was divided as to how we should proceed with the building, Romel wasn't sure to the extent of Chappa's work. Trustee Wozniak suggested that the Village of Posen consider a stone wall rather than a wood building. After a short discussion, President Ataman will contact Leo Romel to inquire if he would be interesting in doing the stone for the wall. Ataman will report back to the Council at the next meeting.

TURTLE STREET/DNR TRAIL DITCH CLEANING

There was no update at this meeting.

Moved by Bruski, seconded by Wozniak, that there being no further business to come before the Council, the President adjourned the meeting at 7:05 p.m. Motion carried unanimously. The next regular meeting will be held on August 14, 2017 at 6:00 p.m.

Julia Patterson
Clerk

John Ataman
President