

**Village of Posen  
Official Proceedings of the Monthly Meeting  
March 14, 2016**

The Village of Posen Council met in regular session on March 14, 2016. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

**Roll Call**

Trustees present: John Ataman, Kate Bruski, Marge Nowak, Sherry Romel, Tami Schellie, and Loretta Wozniak  
Absent: Julie Patterson  
Officers present: Marilyn Kaszubowski and Marcia Urban  
Others Present: Wendy Robins-Water Superintendent, David Krentz-Village Street Administrator

**Water Superintendent Report**

Wendy reported that all the annual reports were completed and a new sample plan was sent to DEQ. She reported that the heater in the well house went out as a result of a burnt wire and the heat element in well house heater was also repaired by K & K Electric.

**Appearing Before the Council**

None

**Adoption of Agenda**

Moved by Ataman, seconded by Wozniak to adopt the agenda as presented. Motion carried unanimously.

**Minutes**

Moved by Nowak, seconded by Schellie to approve the minutes of the regular monthly meeting of February 8, 2016 meeting. Motion carried unanimously

**President's Report**

Kasuzbowski reported that the new flags are in for the street poles and will be put up soon. Since the roof on the hall has been leaking and causing water to leak into the office and furnace room, Stan Lewandowski informed her that shingles need to be replaced on that portion of the roof. She will pick up a bundle of shingles to match the current shingles on the roof.

A suggestion was made for a motion light for the entrance to the hall to be installed.

**Street Administrator Report**

David Krentz, Street Administrator, questioned if anyone had heard of any storm drain problems with the spring thaw. He will check out the drainage issue on Turtle Street, possibly a culvert to clear up the water on the street.

**Treasury Report**

Moved by Bruski, seconded by Romel to approve the February 2016 Treasury report as presented by Urban. Motion carried unanimously.

***New Business:***

***Unfinished Business:***

**Pole Barn Building Rental**

No additional information.

**Zoning Administrator Position**

Marilyn has spoken with David Kamysiak regarding the Zoning Administrator position. He will talk to Jim Zakshesky about the requirements of the position. Kamysiak may not be able to attend each monthly meeting due to his full time employment.

Moved by Bruski, seconded by Schellie, to pay a standard salary amount to Dave Kamysiak for the Zoning Administrator position. He will relay any information to Marilyn to update the council. Motion carried unanimously.

## Accounts Payable

Moved by Ataman, seconded by Romel to approve the following bills for payment for the month of March 2016. Motion carried unanimously.

<u>Ck#</u>	<u>General Fund</u>	<u>Amount</u>
4579	Posen Hardware, for 50# melting salt	\$12.75
4580	Verizon, for office phone bill	\$24.46
4581	Village of Posen, for monthly water bill	\$27.66
	PIE&G, for hall electric	57.00
	PIE&G, for nativity	19.87
	PIE&G, for street lights	654.84
4582		\$731.71
4583	Posen Chamber of Commerce, for 15 grass cutting & light share	\$687.53
4584	Ron Urban, for 2 times plowing (2@\$30.00)	\$60.00
4585	<b>VOID</b>	
4586	Michigan Municipal League, for 2016/2076 Dues	\$342.00
4587	Equalization Department, for assessor expenses	\$27.62
4588	Accident Fund, for 2016 Workers Comp. Insurance 1/2	\$554.00
4589	DTE Energy, for hall heat	\$97.93
4590	DTE Energy, for office heat	\$99.90
4591	David Kamysiak, for snow plowing parking area	\$30.00
	<b>TOTAL</b>	<b>\$2,695.56</b>

<u>Ck#</u>	<u>Local Street Fund</u>	<u>Amount</u>
1303	Major street, for reimbursement for error in MTF allocation in 2015.	\$344.71
	<b>TOTAL</b>	<b>\$344.71</b>

<u>Ck#</u>	<u>Major Street Fund</u>	<u>Amount</u>
1450	State of Michigan, for State Str/634 Reconstruction - 2015	\$1,448.45
	<b>TOTAL</b>	<b>\$1,448.45</b>

<u>Ck#</u>	<u>Water Project Fund</u>	<u>Amount</u>
1892	Presque Isle Newspapers, for publication of CCR Reports	\$44.40
1893	Frontier, for well house phone	\$43.43
1894	Elhorn Engineering, for chloride calcium	\$144.00

1895	City of Alpena, for water samples - February	\$40.00
1896	PIE&G, for well house electric	\$654.91
1897	Chart Pool USA, for well house charts	\$50.34
1898	Stanley Wozniak Insurance Agency, for Treasurer Bond	\$170.00
1899	Wendy Robins, for monthly travel expense	\$240.00
1900	Wendy Robins, for bi-weekly payroll	\$406.59
1901	Accident Fund, for 2016 Workers Comp. Insurance	\$554.00
1902	Wendy Robins, for bi-weekly payroll	\$406.59
	<b>TOTAL</b>	<b>\$2,754.26</b>

Moved by Schellie, seconded by Wozniak that there being no further business to come before the Council, the President adjourned the meeting at 6:45 p.m. Motion carried unanimously. The next meeting will be held Monday, April 11, 2016 at 6:00 p.m.

---

Marcia Urban  
Acting Clerk

---

Marilyn Kaszubowski  
President