

**Village of Posen
Official Proceedings of the Monthly Meeting
July 14, 2014**

The Village of Posen Council met in regular session on July 14, 2014. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: John Ataman, Kate Bruski, David Krentz, Marge Nowak, and Loretta Wozniak
Absent: Dennis Chalupniczak
Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban
Others Present: Jim Zakshesky, Zoning Administrator and Wendy Robins--Water Superintendent

Water Superintendent Report

Robins reported that she finished flushing the water system and exercised the valves. She scraped the display building with wire brush to prepare for painting. She attended the resurfacing meeting for 634/State Street.

Adoption of Agenda

Moved by Nowak, seconded by Wozniak to adopt the agenda as presented. Motion carried unanimously.

Appearing before the Council

Mark Lauzon and Christy Darga, Managers of the ET's Party Store, appeared before the council regarding the road closures and detours that will occur during the 634/State Street resurfacing project in 2015. Since Gerald Smigelski was at the meeting, he was able to address their concerns.

Gerald Smigelski, Superintendent of the Presque Isle Co. Road Commission, appeared before the council to explain the 2015 634/State Street Resurfacing project. The 20% match that the Village of Posen is participating in does not include the engineering costs. He also suggested that a letter be sent to each property owner regarding street closures/detours and to inform them of route options. He was said it is very helpful to hold a public meeting to inform residents of the project so that they are aware of the road closures. There will be access routes for residents that will be affected by the road project, and will be able to access their driveways during construction.

Dave Krentz will check with MDOT regarding signs that may be posted for store business detour for ET's Party Store during construction.

Due to a conflict of interest with MDOT, Dave Krentz, Village Street Administrator and an employee of MDOT, will not be allowed to sign the project documents for this road project. Therefore, moved by Bruski, seconded by Wozniak to authorize Gerald Smigelski to act on our behalf as the publicly employed project supervisor for the 2015 634/State Street Project. Motion carried unanimously.

Smigelski also informed the council that crush and shape from Leer Road to the village limits will begin on approximately Monday, July 21st. It is scheduled to be completed by Labor Day. There will be one lane closed at a time and will be open to traffic.

Smigelski also updated the council on a mill/resurfacing project that will start near the Don Roznowski address on M-65 and continue to the Grand Lake Road/M-65. It is scheduled to begin in the fall of 2014. This project is being funded by a grant through MDOT.

Minutes

Moved by Wozniak, seconded by Bruski to approve the minutes of the regular monthly meeting of June 9, 2014. Patterson will correct the spelling of Stacy Berger to "Staci Burger". Motion carried unanimously

President's Report

President Kaszubowski updated the council on the farmers market that will be held in the village on Thursday afternoons from 1:00 to 6:00 as long as there is fresh produce to sell.

Jay Fisher will no longer be able to sweep the village streets. Kaszubowski is looking for someone who will be able to help out with this. Fisher also informed her that sweeper that is attached to the mower will need new brushes for next year. She will get prices from Brian at the Maple Ridge Repair for used ones. Also, Fisher was weed trimming and cutting grass near the post office and a stone flew and broke the window side of a van. Moved by Nowak, seconded by Wozniak, to reimburse Pete Robarge \$328.40 the cost of the repair to his window. Motion carried unanimously.

Kaszubowski also reported that she has spoken with the Prosecuting Attorney, Mr. Steiger regarding the ongoing sidewalk parking in front of the Posen Auto Parts. Mr. Steiger informed her that the Presque Isle Sheriff's department and MDOT have been instructed to enforce the law and to issue tickets out to violators.

The Food Vendor applications are due by August 15th from vendors who want a food booth up for the festival in September.

Kaszubowski also received phone calls regarding the one way street by the Family Dollar. Drivers are going both ways on the street. There isn't anything that the council can do about this issue since there is a "One-Way" Street sign posted.

Moved by Bruski, seconded by Wozniak to reimburse Marge Nowak \$20.00 for Halloween decorations. Motion carried unanimously.

Treasury Report

Moved by Krentz, seconded by Bruski to approve the June 2014 Treasury report as presented by Urban. Motion carried unanimously.

New Business:

Float Material

Laurie Wozniak will order the float material that she needs to decorate the float for the Posen Potato Festival parade in September. She will also get prices on new Christmas decorations and bring them to the next meeting.

Unfinished Business:

Storm Drains – Major Street

No updates at this time.

E. 634/State Street Construction

At June's monthly meeting, it was discussed about adding paved shoulders to the 634/State project since the cost was not included in the Presque Isle County Road Commission's budget. If the Village of Posen wants to pay 100% to include 1100' of paved shoulders on the west end of 634 from the 6737 State Street area to the village limits, it will cost approximately \$16,500 in 2014. In 2015, when the east end of 634/State Street will be resurfaced, the cost for adding paved shoulders will be approximately \$14,000 at 100% cost to the Village of Posen. Another option was to have the sidewalks be extended from the ET's Party store to 4th Street, including curb and gutter, would cost an additional approximate cost of \$50,000 to be funded 100% by the village. The council gave Krentz, Street Administrator, the authority to make that decision once the revised estimates come back from R.S. Scotts and Associates since time was an issue and it could not wait till the next monthly meeting.

Accounts Payable

Moved by Bruski, seconded by Nowak to approve the following bills for payment for the month of July 2014. Motion carried unanimously.

<u>CK #</u>	<u>General Fund</u>	<u>Amount</u>
4248	John Ataman, for 2nd qtr wages	\$99.56
4249	Kathleen Bruski, for 2nd qtr wages	\$149.95
4250	Dennis Chalupniczak, for 2nd qtr wages	\$194.97
4251	Marilyn Kaszubowski, for 2nd qtr wages	\$342.67
4252	Dave Krentz, for 2nd qtr wages	\$149.95
4253	Marge Nowak, for 2nd Qtr wages	\$206.19
4254	Julie Patterson, for 2nd qtr wages	\$600.87
4255	Marcia Urban, for 2nd qtr wages	\$415.45
4256	Loretta Wozniak, for 2nd qtr wages	\$202.47
4257	Jim Zakshesky, for 2nd qtr wages	\$136.95
4258	Internal Revenue Service for 2nd qtr payroll taxes	\$364.42
4259	METLIFE Insurance, for 2nd qtr pension	\$405.46
4260	Village of Posen, for monthly water bill	\$27.77
4261	PIE&G, for hall electric	39.00
4261	PIE&G, for street lights	663.62
4261		\$702.62
4262	Posen Ace Hardware, for roundup	\$23.99
4263	Village of Posen, for water assessments (3)	\$633.96
4264	Verizon, for office phone	\$23.92
4265	Marcia Urban, for mileage and postage	\$16.55
4266	Posen Postmaster, for 200 stamps	\$98.00
4267	Village of Posen, for fire hydrant rentals	\$2,300.00
4268	Stanley Lewandowski, for hall roof repair	\$20.00
4269	Pete Robarge, for reimbursement of window damage	\$328.40
4270	Posen Parts Plus, LLC. for card reader bill	\$12.76
	TOTAL	\$7,456.88

<u>CK #</u>	<u>Local Street Fund</u>	<u>Amount</u>
1273	Julie Patterson, for 2nd qtr wages	\$43.75
1274	Marcia Urban, for 2nd qtr wages	\$25.00
1275	P.I County Road Commission, for 2nd qtr billing	\$468.16
	TOTAL	\$536.91

<u>CK#</u>	<u>Major Street Fund</u>	<u>Amount</u>
1396	Marcia Urban, for 2nd qtr wages	\$156.25
1397	Julia Patterson, for 2nd qtr wages	\$168.75
1398	P.I. County Road Commission, for 2nd qtr billing	\$702.24
1399	R.S. Scott Associates, for engineering for 634/State Street project	\$14,304.08
	TOTAL	\$15,331.32

<u>CK#</u>	<u>Water Project Fund</u>	<u>Amount</u>
1672	Julia G. Patterson	\$318.75
1673	Marcia Urban, for 2nd qtr wages	\$266.47
1674	Internal Revenue Service, for 2nd Qtr payroll taxes	\$545.81
1675	METLIFE Insurance, for 2nd qtr pension	\$36.60
1676	Frontier, for well house phone	\$40.77
1677	PIE&G, for well house electric	\$219.64
1678	City of Alpena, for May and June 2014 water sample tests	\$80.00
1679	Rich Kandow, for 2nd qtr retainer	\$30.00
1680	Wendy Robins, for travel expense	\$240.00
1681	Wendy Robins, for bi-weekly payroll	\$406.18
1682	Wendy Robins, for bi-weekly payroll	\$406.18
	TOTAL	\$2,590.40

Moved by Ataman, seconded by Bruski that there being no further business to come before the Council, the President adjourned the meeting at 8.25 p.m. Motion carried unanimously. The next meeting will be held on Monday, August 11, 2014 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President