

Village of Posen
Official Proceedings of the Monthly Meeting
October 14, 2013

The Village of Posen Council met in regular session on October 14, 2013. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: John Ataman, Kate Bruski, Dennis Chalupniczak, David Krentz, Marge Nowak, and Laurie Wozniak
Absent: None
Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban
Others Present: James Zakshesky, Zoning Administrator and Wendy Robins, Water Superintendent

Water Superintendent Report

Robins informed the council that she exercised the valves, changed discharge tubing on chemical pumps # 1 and #2 and checked for pin hole leaks.

The Village is required to have a certified operator to sign paperwork and perform monthly water samples. Moved by Ataman, seconded by Krentz that Chuck Kelly from the City of Rogers City become the water superintendent backup as needed when Wendy Robins is out of town. He will be paid \$15.00/hour which would include travel time. Motion carried unanimously.

Adoption of Agenda

Moved by Bruski, seconded by Nowak to adopt the agenda as presented. Motion carried unanimously.

Appearing before the Council

None.

Minutes

Moved by Bruski seconded by Chalupniczak to approve the minutes of the regular monthly meeting of September 9, 2013. Motion carried unanimously

President's Report

Marilyn informed the council that the Village of Posen's Trick or Treat hours will be on Thursday, October 31st between the hours of 5:30 p.m.– 7:00 p.m. Posen School will be notified of these hours.

She also informed the council that the swing in the playground needs to be repaired. It is suspected that that the damage was done by vandals.

The Animal Ordinance that was approved by the council in September will be sent out to all residents of the Village.

Since the Posen Fire Department is no longer being housed in the Village hall, Dennis Chalupniczak has agreed to plow the snow for the hall parking lot20. as needed during the winter and will be paid by the Village of Posen.

Treasury Report

Moved by Chalupniczak, seconded by Bruski to approve the September Treasury report as presented by Urban. Motion carried unanimously.

New Business:

Boat Storage – Pole Barn

Moved by Wozniak, seconded by Bruski to approve the Boat Storage Contract that was written by Village Attorney, Michael Vogler. Motion carried unanimously. Copies of the contract will be made and distributed to those that are interested in storing their boat during the fall/winter months.

Computer Software Purchase

Moved by Bruski, seconded by Wozniak to authorize Patterson to order the new Sage 50 (formerly Peachtree) to update the current software that will be discontinued on December 31, 2013. Motion carried unanimously.

Street Signs

Krentz will speak with Gerald Smigelski, Superintendent from the Presque Isle County Road Commission about ordering a “One Way” sign and (2) “Do not Enter” Signs for VFW Street for the traffic flow for the Family Dollar store.

Unfinished Business:

Sidewalk Repairs

David Krentz, Street Administrator, has a diagram drawn for the contractor that will pour the new sidewalk in front of Huron Oil Company. Sidewalk will be 8.5' wide. A lip will be left on the back of the curb to alleviate water from collecting in front of the business. The diagram will be uploaded to the MDOT permit that is currently on hold for this project. This project will begin as soon as possible.

Accounts Payable

Moved by Bruski seconded by Nowak to approve the following bills for payment for the month of October 2013. Motion carried unanimously

<u>Ck #</u>	<u>General Fund</u>	<u>Amount</u>
4100	Dennis Chalupniczak, for 3rd qtr wages	\$194.97
4101	John Ataman, for 3rd qtr wages	\$203.35
4102	Bruski Kate, for 3rd qtr wages	\$200.41
4103	Marilyn Kaszubowski, or 3rd qtr wages	\$342.67
4104	Dave Krentz, for 3rd qtr wages	\$99.95
4105	Marge Nowak, for 3rd qtr wages	\$205.36
4106	Julie Patterson, for 3rd qtr wages	\$600.28
4107	Marcia Urban, for 3rd qtr wages	\$408.14
4108	Laurie Wozniak, for 3rd qtr wages	\$200.41
4109	Jim Zakshesky, for 3rd qtr wages	\$187.27
4110	Patrick Goupell, for website share with Posen Township	\$30.00
4111	Verizon, for office phone	\$23.83
4112	Cardreader, for gas for lawnmower	\$24.48
4113	DTE Energy, for hall heat	\$55.94
4114	Village of Posen, for monthly water bill	\$23.03
4115	Vogler & Nelson, for legal services	\$60.00
4116	Posen Ace Hardware, for bulbs, flag, paint	\$33.97
	PIE&G, for street lights	\$671.4
	PIE&G, for hall electric	\$49.00
	PIE&G, for nativity set	<u>\$12.72</u>
4117		\$733.12
4118	METLIFE for 3rd qtr pension	\$425.86
4119	US Treasury, for 3rd qtr payroll taxes	\$375.56
	TOTAL	\$4,428.60

<u>Ck #</u>	<u>Local Street Fund</u>	<u>Amount</u>
1259	Julie Patterson, for 3rd qtr wages	\$43.75
1260	Marcia Urban, for 3rd qtr wages	\$25.00
1261	Presque Isle Road Commission, for 3rd qtr billing	\$262.78
	TOTAL	\$331.53

<u>Ck #</u>	<u>Major Street Fund</u>	<u>Amount</u>
1378	Julie Patterson, for 3rd qtr wages	\$168.75
1379	Marcia Urban, for 3rd qtr wages	\$156.25
1380	Presque Isle Road Commission, for 3rd qtr billing	\$394.19
	TOTAL	\$719.19

<u>Ck #</u>	<u>Water Project Fund</u>	<u>Amount</u>
1567	Julie Patterson, for 3rd qtr wages	\$318.75
1568	Marcia Urban, for 3rd qtr wages	\$182.69
1569	Rick Kandow, for 3rd qtr retainer	\$30.00
1570	Wendy Robins, for October Travel expense	\$240.00
1571	PIE&G, for wellhouse electric	\$234.20
1572	Frontier, for wellhouse phone	\$39.63
1573	Elhorn Engineering, for calcium chloride	\$83.00
1574	Pine Lumber, for door handle for wellhouse	\$29.99
1575	METLIFE, for 3rd qtr pension	\$26.40
1576	US Treasury, for 3rd qtr payroll taxes	\$493.63
1577	Wendy Robins, for bi-monthly payroll	\$386.02
1578	State of Michigan, for lab tests	\$32.00
1579	Wendy Robins, for bi-monthly payroll	\$386.02
	TOTAL	\$2,482.33

Moved by Ataman, seconded by Bruski that there being no further business to come before the Council, the President adjourned the meeting at 7:00 p.m. Motion carried unanimously. The next meeting will be held on Monday, November 11, 2013 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President