

**Village of Posen
Official Proceedings of the Monthly Meeting
January 14, 2013**

The Village of Posen Council met in regular session on January 14, 2013. The meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

Roll Call

Trustees present: John Ataman, Kate Bruski, Dennis Chalupniczak, David Krentz, Marge Nowak, and Laurie Wozniak

Absent:

Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban

Others Present: James Zakshesky, Zoning Administrator and Wendy Robins, Water Superintendent.

Water Superintendent Report

Robins reported that she had to resample the water tests from November due to the delay in the mail, and since they were over 30 hours old and were no longer good. She also said that she will be shipping them Express for an approximate cost of \$17.40 and will split the cost with the Village of Millersburg.

She changed out check valves and injection nozzle on chemical pumps. She had to lower and de-ice the water tower four times in December. The #3 pump continues to fail so Rich Kandow made another adjustment. Robins sent copies of the water rates for a 1" meter and rules and regulations to Family Dollar.

Adoption of Agenda

Moved by Bruski, seconded by Nowak to adopt the agenda as presented. Motion carried unanimously.

Appearing before the Council

None

Minutes

Moved by Wozniak, seconded by Krentz to approve the minutes of the regular monthly meeting of December 10, 2012. Moved by Chalupniczak, seconded by Bruski to approve the minutes of the December 20, 2012 Budget meeting. Motion carried unanimously

President's Report

Mayor Kaszubowski thanked Trustee, Marge Nowak, for helping to remove the Christmas decorations from the village.

She also informed the council that Mr. Vogler called to see if anyone was parking on the sidewalk in front of Huron Oil. She informed him that people are still parking in it. At this time, she said that nothing can be done till the new sidewalk is poured in the spring and the lines are gone. We can't really ticket the customers at this time since they are parking using the painted lines as a guide. Once the new sidewalk is poured, violators will be ticketed for parking on a sidewalk.

Treasury Report

Moved by Bruski, seconded by Wozniak to approve the December 2012 Treasury report as presented by Urban. Motion carried unanimously.

New Business:

Approve Auditors

Moved by Bruski, seconded by Chalupniczak to approve Johnson & Schulze PC, to perform the 2012 year-end audit at a cost not to exceed \$3340.00 Motion carried unanimously.

Committee Appointments

The following committee appointments were made for 2013:

President Pro Tem:	Dennis Chalupniczak
Street Administrator:	David Krentz
Parks & Recreation & Community Improvement:	Marilyn Kaszubowski Laurie Wozniak Marge Nowak
Float Committee:	Kate Bruski Laurie Wozniak
Zoning Board of Appeals:	John Ataman Dennis Chalupniczak
Finance Committee:	Village Board
Water Works Committee:	Village Board

Street Administrator Appointment

Moved by Nowak, seconded by Bruski to appoint David Krentz as Street Administrator for 2013. Motion carried unanimously.

Water Rate Increase for 2013

Water Charges (Effective January 2013)

Water to be furnished by the water supply system shall be measured by a meter installed and controlled by the Village of Posen. Water use charges shall be in accordance with the following schedule of rates:

Residential:

Ready to Serve Fee – 1” Line: \$ 17.50 per month
Water Usage Charge: \$2.25 / 1,000 gallons

Commercial:

Ready to Serve Fee – 1” Line: \$ 22.50 per month
Ready to Serve Fee – 2” Line: \$ 88.00 per month
Water Usage Charge: \$2.25 / 1,000 gallons
Township Fire Department: \$5.00 per 1,000 gallons (excluding the Village of Posen)
Late Fees: \$3.00, if not paid by the 20th of each month

Delinquent Accounts:

Bill collection	\$15.00
First Service turn-on turn-off	\$25.00
Subsequent Service turn-on turn-off (Same customer & address within one year)	\$25.00
After hours turn-on	Minimum 2 hour call out at overtime rate plus turn-on fee
Connection/hook-up fee	\$850.00
Meter Installation Fee:	\$50.00

Water Meter Fees:

Residential Meter (5/8” x 3/4” meter)	Cost plus 18%
1” meter or larger	Cost plus 18%
Labor for water related work (wages x 1.5) Per hour	
Meter Damage (frozen meter, broken meter) Cost plus labor	
Customer requested water meter accuracy	\$25.00

Unfinished Business:

None

Accounts Payable

Moved by Bruski, seconded by Chalupniczak to approve the following bills for payment for the month of January 2013. Motion carried unanimously.

<u>Ck#</u>	<u>General Fund</u>	<u>Amount</u>
3976	Village of Posen, for monthly water bill	\$18.11
3977	out of order - used in Dec 2012	
3978	Vogler & Nelson, for legal services for Lewandowski suit	\$128.00
3979	out of order - used in Dec 2012	
3980	Posen Postmaster, for 100 stamps	\$45.00
3980	3981-3990 out of order - used in Dec 2012	
3991	Presque Isle Newspapers, for printing budget meeting notice	\$7.20
	PIE&G, for hall electric	\$81.00
	PIE&G, for street lights	\$640.12
	PIE&G, for Nativity set electric	<u>\$53.96</u>
3992		\$775.08
3993	DTE Energy, for hall heat	\$105.87
3994	DTE Energy, for office heat	\$75.35
3995	Verizon for office phone	\$23.95
3996	Unemployment Insurance, for unemployment benefits	\$33.30
3997	Posen Ace Hardware, for 3 outdoor timers	\$47.97
3998	State of Michigan, 2012 Payroll State Tax	\$748.96
3999	Ed Kandow, for putting up Christmas banners	\$200.00
	TOTAL	\$2,208.79

<u>Ck#</u>	<u>Local Street Fund</u>	<u>Amount</u>
1250	Presque Isle Road Commission, for 2012 4th Qtr billing	\$646.41
	TOTAL	\$646.41

<u>Ck#</u>	<u>Major Street Fund</u>	<u>Amount</u>
1364	Presque Isle Road Commission, for 2012 4th Qtr billing	\$969.62
	TOTAL	\$969.62

<u>Ck#</u>	<u>Water Project Fund</u>	<u>Amount</u>
1484	Posen Ace Hardware, for a jar all-purpose cement for injection nozzle	\$6.99
1485	Wendy Robins, for monthly travel expense	\$240.00
1486	Frontier, for wellhouse phone	\$39.22
1487	Elhorn Engineering, for 5-(5) gallon pails of chloride	\$154.50
1488	PIE&G, for wellhouse electric	\$447.37
1489	Aurogration Services, for memory module	\$300.00
1490	Wendy Robins, for bi-weekly payroll	\$386.02
1491	State of Michigan, 2012 Payroll State Tax	\$527.97
1492	Wendy Robins, for bi-weekly payroll	\$386.02
TOTAL		\$2,488.09

Moved by Ataman, seconded by Bruski that there being no further business to come before the Council, the President adjourned the meeting at 6:45 p.m. Motion carried unanimously. The next meeting will be held on Monday, February 11, 2013 at 6:00 p.m.

Julia Patterson
Clerk

Marilyn Kaszubowski
President