

**Village of Posen
Official Proceedings of the Special Meeting
December 27, 2010**

The Village of Posen Council met in special session on December 27, 2010 and the meeting was called to order by President Marilyn Kaszubowski at 6:00 p.m.

The purpose of this special meeting was to amend the 2010 Budget and Adopt the 2011 Budget.

Roll Call

Trustees present: John Ataman, Kate Bruski, Dennis Chalupniczak, David Krentz, Marge Nowak, and Laurie Wozniak
Absent: Jim Zakshesky
Officers present: Marilyn Kaszubowski, Julie Patterson, and Marcia Urban
Others Present: None

2010 General Fund Budget Amendments	Actual through 12/31/10	2010 Adopted Budget	2010 Budget Amendments
Councilmen Wages	\$5,450.00	\$5,500.00	(\$50.00)
Councilmen Supplies	\$0.00	\$50.00	(\$50.00)
Extra Meetings	\$0.00	\$90.00	(\$90.00)
Planning Commission Meetings	\$310.00	\$1,020.00	(\$710.00)
Planning Comm. Supplies	\$20.00	\$100.00	(\$80.00)
President's Wages	\$1,650.00	\$1,750.00	(\$100.00)
Mileage	\$11.25	\$0.00	\$11.25
Audit/Accounting	\$360.81	\$500.00	(\$139.19)
Clerk/Bookkeeper Wages	\$3,430.00	\$3,450.00	(\$20.00)
Office Supplies Expense	\$618.50	\$500.00	\$118.50
Extra Meetings/Mileage	\$0.00	\$20.00	(\$20.00)
Misc. & Cont. to other funds	\$576.38	\$500.00	\$76.38
Pension Plan	\$1,055.30	\$1,050.00	\$5.30
Assessor-Board of Review Wages	\$0.00	\$25.00	(\$25.00)
Treasurer's Wages	\$2,185.00	\$2,115.00	\$70.00
Bond & Office supplies	\$850.99	\$750.00	\$100.99
Mileage & Extra meetings	\$25.14	\$50.00	(\$24.86)
Postage	\$222.87	\$300.00	(\$77.13)
Wages-Medicare/ SS Tax	\$306.38	\$400.00	(\$93.62)
Village Hall expenses	\$131.85	\$500.00	(\$368.15)
Telephone Expense	\$626.61	\$700.00	(\$73.39)
Printing & Publishing	\$444.60	\$500.00	(\$55.40)
Building & Liability Ins.	\$4,039.24	\$5,000.00	(\$960.76)

Electricity - Hall	\$1,566.62	\$1,250.00	\$316.62
Natural Gas - Hall	\$1,626.35	\$2,000.00	(\$373.65)
Water Utility Expense	\$85.96	\$100.00	(\$14.04)
Repairs & Maintenance	\$66.22	\$500.00	(\$433.78)
Grass Removal	\$822.15	\$300.00	\$522.15
Water Hydrant fees	\$2,300.00	\$2,300.00	\$0.00
Legal Services	\$1,092.00	\$700.00	\$392.00
Recreational Field/Monument	\$841.39	\$200.00	\$641.39
Community Promotions	\$4,597.26	\$750.00	\$3,847.26
Zoning Administrator	\$900.00	\$900.00	\$0.00
Board of Appeals	\$395.00	\$425.00	(\$30.00)
Zoning Supplies	\$13.94	\$100.00	(\$86.06)
Legal Services - Zoning	\$0.00	\$500.00	(\$500.00)
Liquor Inspector	\$800.00	\$800.00	\$0.00
Office Expense	\$61.64	\$75.00	(\$13.36)
Sweeper Maintenance	\$84.16	\$50.00	\$34.16
Sidewalk Repair	\$7,500.00	\$3,000.00	\$4,500.00
Storage Building Pumper	\$0.00	\$50.00	(\$50.00)
Village Property Assessments	\$633.96	\$634.00	(\$0.04)
Street Lights	\$6,893.33	\$7,000.00	(\$106.67)
Office Equipment	\$0.00	\$500.00	(\$500.00)
Building Repair	\$0.00	\$500.00	(\$500.00)
Total	\$52,594.90	\$47,504.00	5,090.90
Revenues			
Taxes - Property	\$17,336.15	\$16,000.00	\$1,336.15
Taxes - Delinquent	\$2,817.12	\$1,500.00	\$1,317.12
State of Mich-METRO Act Rev.	\$1,441.75	\$1,400.00	\$41.75
State Sales Tax & Statutory Tax	\$19,382.00	\$21,000.00	(\$1,618.00)
Interest Income	\$432.55	\$550.00	(\$117.45)
Misc. Revenue	\$5,557.99	\$1,500.00	\$4,057.99
Food Vendor Permit Revenue	\$2,100.00	\$0.00	\$2,100.00
Liquor License Revenue	\$1,124.20	\$1,100.00	\$24.20
Fire Department Rent	\$4,800.00	\$4,800.00	\$0.00
Total	\$54,991.76	\$47,850.00	\$7,141.76

Total Revenue for 2010 \$54,991.76
Total Expenses for 2010 \$52,594.90
\$2,396.86

Actual 2010 2010

MAJOR STREET FUND

	thru 12/31/10	Adopted Budget	Amended Budget
Revenues:			
Michigan Transportation Fund (MTF)	\$20,732.65	\$20,000.00	\$20,732.65
Interest Income	\$1,390.97	\$2,000.00	\$1,390.97
Misc. Revenue	\$0.00	\$200.00	\$0.00
Total	\$22,123.62	\$22,200.00	\$22,123.62
Expenditures:			
Administrative Engineering	\$1,395.00	\$2,000.00	\$1,395.00
Construction	\$0.00	\$2,500.00	\$0.00
Maintenance	\$34,094.75	\$4,000.00	\$34,094.75
Winter Maintenance	\$3,396.42	\$6,000.00	\$3,396.42
Transfers Out - Local	\$4,800.00	\$5,300.00	\$4,800.00
Total	\$43,686.17	\$19,800.00	\$43,686.17
Total Revenues for 2010	\$22,123.62		
Total Expenses for 2010	<u>\$43,686.17</u>		
Over (Under)- Budget	-\$21,562.55		

	thru 12/31/10	Adopted Budget	Amended Budget
LOCAL STREET FUND			
Revenues:			
Mich. Trans. Fund (MTF)	\$7,466.20	\$7,000.00	\$7,466.20
Transfer In - Major	\$4,800.00	\$5,300.00	\$4,800.00
Interest Income	\$76.25	\$100.00	\$76.25
Total	\$12,342.45	\$12,400.00	\$12,342.45
Expenditures:			
Administrative Engineering	\$355.00	\$875.00	\$355.00
Construction	\$0.00	\$6,000.00	\$0.00
Maintenance	\$8,409.97	\$4,000.00	\$8,409.97
Winter Maintenance	\$2,264.27	\$1,500.00	\$2,264.27
Total	\$11,029.24	\$12,375.00	\$11,029.24
Total Revenue for 2010	\$12,342.45		
Total Expense for 2010	<u>\$11,029.24</u>		
Over (Under)- Budget	\$1,313.21		

thru Adopted Amended

WATER FUND

	12/31/10	Budget	Budget
Revenues:			
Monthly Water Fees Revenue	\$28,147.37	\$27,961.51	\$28,147.37
Water Assessment Revenue	\$25,358.40	\$28,000.00	\$25,358.40
Misc Income (Hook-ups, turn offs, etc)	\$1,716.00	\$2,050.00	\$1,716.00
Hydrant Rental Fees	\$2,300.00	\$2,300.00	\$2,300.00
Interest Income	\$699.93	\$4,000.00	\$699.93
Total	\$58,221.70	\$64,311.51	\$58,221.70
Expenditures:			
Councilmen Meetings	\$0.00	\$180.00	\$0.00
President Meetings	\$0.00	\$35.00	\$0.00
Water Superintendent Salary	\$10,800.00	\$10,920.00	\$10,800.00
Accounting and Auditing	\$200.00	\$500.00	\$200.00
Clerk Salary	\$1,275.00	\$1,275.00	\$1,275.00
Office Supplies	\$684.60	\$700.00	\$684.60
Testing & Annual License Fee	\$1,003.00	\$2,000.00	\$1,003.00
Pension Plan	\$44.85	\$60.00	\$44.85
Treasurer Wages & Meetings	\$747.50	\$1,000.00	\$747.50
Training and Mileage	\$0.00	\$200.00	\$0.00
I.T. Expense	\$0.00	\$300.00	\$0.00
Postage	\$661.26	\$660.00	\$661.26
Medicare & SS Taxes-Employer	\$837.17	\$1,000.00	\$837.17
Operating Supplies	\$1,889.03	\$600.00	\$1,889.03
Telephone Expense	\$431.19	\$425.00	\$431.19
Electric Expense-Wellhouse	\$3,479.35	\$4,000.00	\$3,479.35
Travel & Mileage Expense	\$2,015.63	\$1,800.00	\$2,015.63
Workers Comp Insurance	\$893.76	\$700.00	\$893.76
Snow & Grass Removal	\$0.00	\$50.00	\$0.00
Repairs Expense	\$9,892.49	\$5,000.00	\$9,892.49
Printing & Publishing	\$31.20	\$75.00	\$31.20
Attorney Fees	\$0.00	\$25.00	\$0.00
Loan Payment	\$6,000.00	\$5,000.00	\$6,000.00
Interest Exp.-Rural Dev. Loan	\$21,327.50	\$22,400.00	\$21,327.50
Total	\$62,213.53	\$58,905.00	\$62,213.53
Total Revenue for 2010	\$58,221.70		
Total Expense for 2010	<u>\$62,213.53</u>		
Net Income	-\$3,991.83		

Moved by Krentz, seconded by Nowak to approve the 2010 Budget Amendments. Motion carried unanimously.

2011 General Fund Budget	Actual through 12/31/10	2011 Adopted Budget
Councilmen Wages	\$5,450.00	\$5,500.00
Councilmen Supplies	\$0.00	\$50.00
Extra Meetings	\$0.00	\$90.00
Planning Commission Meetings	\$310.00	\$800.00
Planning Comm. Supplies	\$20.00	\$300.00
President's Wages	\$1,650.00	\$1,650.00
Mileage	\$11.25	\$20.00
Audit/Accounting	\$360.81	\$1,500.00
Clerk/Bookkeeper Wages	\$3,430.00	\$3,450.00
Office Supplies Expense	\$618.50	\$500.00
Extra Meetings/Mileage	\$0.00	\$20.00
Misc. & Cont. to other funds	\$576.38	\$575.00
Pension Plan	\$1,055.30	\$1,050.00
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Natural Gas - Hall	\$1,626.35	\$1,700.00
Water Utility Expense	\$85.96	\$100.00
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Zoning Administrator	\$900.00	\$900.00
Board of Appeals	\$395.00	\$425.00
Zoning Supplies	\$13.94	\$50.00

Legal Services - Zoning	\$0.00	\$500.00
Liquor Inspector	\$800.00	\$800.00
Office Expense	\$61.64	\$75.00
Sweeper Maintenance	\$84.16	\$50.00
Sidewalk Repair	\$7,500.00	\$1,000.00
Storage Building Pumper	\$0.00	\$50.00
Village Property Assessments	\$633.96	\$634.00
Street Lights	\$6,893.33	\$7,000.00
Office Equipment	\$0.00	\$500.00
Building Repair	\$0.00	\$500.00
Total	\$52,594.90	\$46,224.00
Revenues		
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Misc. Revenue	\$5,557.99	\$1,500.00
Food Vendor Permit Revenue	\$2,100.00	\$2,100.00
Liquor License Revenue	\$1,124.20	\$1,100.00
Fire Department Rent	\$4,800.00	\$4,800.00
Total	\$54,991.76	\$48,900.00

Total Revenue for 2010/2011 \$54,991.76 **\$48,900.00**

Total Expenses for 2010/2011 \$52,594.90 **\$46,224.00**

\$2,396.86 \$2,676.00

2011

thru Adopted

MAJOR STREET FUND 12/31/10 Budget

Revenues:

Michigan Transportation Fund (MTF) \$20,732.65 \$20,000.00

Interest Income \$1,390.97 \$1,400.00

Misc. Revenue \$0.00 \$0.00

Total \$22,123.62 \$21,400.00

Expenditures:

Administrative Engineering \$1,395.00 \$2,000.00

Construction \$0.00 \$2,500.00

Maintenance \$34,094.75 \$4,000.00

Winter Maintenance \$3,396.42 \$4,500.00

Transfers Out - Local \$4,800.00 \$4,500.00

	Total	\$43,686.17	\$17,500.00
Total Revenues for 2010 / 2011		\$22,123.62	\$21,400.00
Total Expenses for 2010 / 2011		<u>\$43,686.17</u>	<u>\$17,500.00</u>
Over (Under)- Budget		-\$21,562.55	\$3,900.00

LOCAL STREET FUND	Actual thru 12/31/10	2011 Adopted Budget
Revenues:		
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Over (Under)- Budget	\$1,313.21	\$225.00

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Interest Income	\$699.93	\$3,500.00
Total	\$58,221.70	\$61,500.00
Expenditures:		
Councilmen Meetings	\$0.00	\$180.00
President Meetings	\$0.00	\$35.00

Water Superintendant Salary	\$10,800.00	\$10,800.00
Accounting and Auditing	\$200.00	\$1,500.00
Clerk Salary	\$1,275.00	\$1,275.00
Office Supplies	\$684.60	\$400.00
Testing & Annual License Fee	\$1,003.00	\$1,375.00
Pension Plan	\$44.85	\$60.00
Treasurer Wages & Meetings	\$747.50	\$1,000.00
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Attorney Fees	\$0.00	\$25.00
Loan Payment	\$6,000.00	\$6,000.00
Interest Exp.-Rural Dev. Loan	\$21,327.50	\$21,000.00
Total	\$62,213.53	\$57,360.00
Total Revenue for 2010 /2011	\$58,221.70	\$61,500.00
Total Expense for 2010 / 2011	<u>\$62,213.53</u>	<u>\$57,360.00</u>
Net Income	-\$3,991.83	\$4,140.00

Moved by Krentz, seconded by Nowak to adopt the 2011 Budget as presented. Motion carried unanimously.

Moved by Krentz, seconded by Ataman to adjourn the meeting at 7:05 p.m. Motion carried unanimously.

Julia Patterson
Village Clerk

Marilyn Kaszubowski
President